

Volcano CERT Communications Tree Instructions

When there is a need to activate the Volcano CERT, Hawai'i County Civil Defense will contact the Hawai'i County CERT Coordinator, who in turn will contact the Volcano CERT Leader. The Volcano Team Leader in concert with the Deputy Team Leader will contact the five persons identified as leads at the top of each column in the Volcano CERT Communications Tree. Those leads in turn will contact each of the persons listed in the column below them and relay the information provided by Civil Defense and the Team Leader. It is the responsibility of each lead to continue trying to make contact with each person listed below them until positive contact is made. Leaving a message is not considered positive contact. The primary contact method is via phone, but contact can be made via text, email or through amateur radio if each party is so equipped.

Each team lead will report back to the Volcano Team Leader the availability status of those persons in their column at a time and method (phone, email, text or radio) specified by the Team Leader. Persons not listed as leads may be called into service by the Team Leader as a lead responsible to make contact with others if a primary lead is unavailable.

Tips to make the Communications Tree successful:

- When contacted for a drill or an actual activation, turn on your radio (if equipped) and tune to 147.260 MHz, pl 103.5 Hz to listen for information or instructions. The back-up (alternate) frequency is 146.490 MHz.
- Be sure you have the volcanocert.org password so that you can access team member contact information electronically. If you do not have the password, contact Nancy Lakin to obtain it.
- Print and keep hard copies of the Volcano CERT Contact Information sheet, the Communications Tree, and the Volcano CERT Licensed Radio Operators list for your home and vehicles in case the internet is not available.
- Notify Nancy Lakin when there are changes to your communications information such as phone numbers, email addresses or radio call signs.
- When participating in a Communications Tree practice drill, be sure to emphasize that it is only a drill, not a real activation.